

Health and Safety Representatives Training Melbourne

Level 7, 350 Queen Street, Melbourne VIC 3000

Send the completed form to:

Renée Johnson, Course Coordinator,

Shared Advantage Ltd, PO Box K243, Haymarket, NSW 1240

Fax **02 9212 6212** | E-mail **whstraining@sharedadvantage.com.au** | Phone **1300 137 006**

2019 Course dates (Please tick relevant box)

5 day course

- 18-22 March
- 27-31 May
- 19-23 August
- 21-25 October

1 day refresher course

- 25 March
- 3 June
- 26 August
- 28 October

Courses run from 9am–4.30pm.

Your details

Name _____

Agency/Department _____

Phone _____ Fax _____

Mobile _____

Email _____

Do you have any special needs?
(Physical/sensory etc) _____

Date elected as a health and safety representative / /

Please confirm my attendance by Fax Email

Cost

5 Day Training Course \$660 (inc. GST)

1 Day Refresher Course \$280 (inc. GST)

Payment options (Please tick your preferred option)

Cheque

Cheque enclosed payable to **Shared Advantage Ltd**

Credit Card

Mastercard Visa

Card Number

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Expiry /

Cardholder's name _____

Signature _____

Invoice

Please send invoice for \$660 (inc GST) _____

Purchase order no. _____

Agency/Department _____

Person receiving invoice _____

Phone _____ Email _____

Postal address _____

Cancellation/transfer policy: Shared Advantage Ltd reserves the right to cancel or postpone courses should participant numbers not be sufficient to proceed. Cancellations/transfers must be made in writing to the Course Coordinator. The following fees apply to cancellations/transfers:

- Three or more weeks' written notice prior to nominated course:
Full refund payable
- Two weeks written notice prior to nominated course:
\$50 administration fee
- Less than two weeks written notice prior to nominated course:
Full course fee charged

Privacy policy: This information is being collected for the purpose of training at Shared Advantage. You can access our privacy policy, including information on use, disclosure, security, access, correction and complaints, here or by calling 1300 137 006

Shared Advantage Ltd ABN 58 058 258 914