

# Health and Safety Representatives Training Melbourne

Level 7, 350 Queen Street, Melbourne VIC 3000

Send the completed form to:  
Angie Tawa, Course Coordinator,  
Shared Advantage Ltd, PO Box K243, Haymarket, NSW 1240  
Fax **02 9212 6212** | E-mail **whstraining@sharedadvantage.com.au** | Phone **1300 137 006**

## 2021 Course dates (Please tick relevant box)

### 5 day course

22-26 February

### 1 day refresher course

1 March

Courses run from 9am–4.30pm.

## Your details

Name

Agency/Department

Phone  Fax

Mobile

Email

Do you have any special needs?  
(Physical/sensory etc)

Date elected as a health and safety representative  /  /

Please confirm my attendance by  Fax  Email

## Cost

**5 Day** Training Course  \$660 (inc. GST)

**1 Day** Refresher Course  \$280 (inc. GST)

## Payment options (Please tick your preferred option)

**Credit Card**

Mastercard  Visa

Card Number

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Expiry  /

Cardholder's name

Signature

**Invoice**

Please send invoice for \$660 (inc GST)

Purchase order no.

Agency/Department

Person receiving invoice

Phone  Email

Postal address

**Cancellation/transfer policy:** Shared Advantage Ltd reserves the right to cancel or postpone courses should participant numbers not be sufficient to proceed. Cancellations/transfers must be made in writing to the Course Coordinator. The following fees apply to cancellations/transfers:

- Three or more weeks' written notice prior to nominated course:  
*Full refund payable*
- Two weeks written notice prior to nominated course:  
*\$50 administration fee*
- Less than two weeks written notice prior to nominated course:  
*Full course fee charged*

**Privacy policy:** This information is being collected for the purpose of training at Shared Advantage. You can access our privacy policy, including information on use, disclosure, security, access, correction and complaints, here or by calling 1300 137 006

Shared Advantage Ltd ABN 58 058 258 914